



Bellbrook Music Boosters

September 9, 2024

6:30 pm

BHS Library

General Membership Meeting Minutes

Call to Order:

- 6:30pm
- President Carrie Remhof
 - 1st: Patty Ball
 - 2nd: Amy Silance

Attendance: APPENDIX A

Welcome:

Approval of the General Meeting Minutes, July 29, 2024

1st: Rachele Alban

2nd: Melinda Ruff

- Unanimously approved.

Old Business:

- **Chris Harr**
 - Came to ask for new tubas
 - Been using the current tubas for roughly 10 years and they are starting to break in places that they should not be breaking
 - Every time they are sent to the shop they are coming back to shop they are coming back with the same problem
 - Asking to help with replacements - \$5000 per instruments from the Blue Coats for used instruments
 - Barb and Jacob both chimed in stating that the school buys the instruments not the boosters; which would come out of the permanent improvement fund.
 - Jacob chimed in that used ones are well-loved when you buy them used and new they would be between \$12,000 - \$15,000.
 - Alicia asked what is the life of a tuba?
 - Jacob stated that 10 years is a solid number.
 - If we are going to recruit more kids, we need to probably get some more.

- Barb stated that we cycle through the sections (brass, percussion, etc.) as things are needed.
- Patty asked where the money goes when students rent an instrument?
 - Barb stated that money goes into the maintenance account that is used to fix the instruments at the end of the season/end of the year.
 - Jacob and Barb both stated that if the instrument is coming back and not fixed for what it was sent out for then they should let the directors know so that they can get it sent back out.
- Jeryle asked about renting a tuba through the school from Buddy Rogers to rent-to-own
 - Jacob explained that Buddy Rogers does not allow schools to do that the same as they allow students to do.
- Jacob and Barb will check the balance of the performance improvement fund to see what money is left for 2024 and see what we can do with what is left and add it to the list of things we need for 2025.
 - As a music department we get \$12,500 for the performance improvement fund and we get \$12,500 from the general fund.

- **Dine Outs**

Restaurant Fundraisers for 2024

Date	Day of Wk	Location	Amount Earned
16-Jan	Tues	Raising Canes	\$ 86.32
13-Feb	Tues	Marion Pizza	\$ 103.08
13-Mar	Wed	Chipotle	\$ 700.54
17-Apr	Wed	Taste of Belgium	\$ 145.38
16-May	Thurs	Gionino's Pizza	\$ 173.80
12-Jun	Wed	Buffalo Wild Wings	\$ 109.47
29-Jul	Mon	Elsas	\$ 500.00
26-Aug	Mon	BJs Brewhouse	Approved
25-Sep	Wed	Skyline	Approved
14-Oct	Mon	Chipotle	Approved
25-Oct		Buffalo Wild Wings	Requested

Total			\$1818.59
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- **Raise Right - Carol Bird + Valerie Hiester**

- Carol is getting everything written out and transferred over.
- Carol will be giving a check here soon to give out payouts for student credits.
- RaiseRight has updated that you can go online if you shop online with a gift card and you can double dip with credits.

- **Dayton Dragons**
 - August 8th \$540
 - August 20th \$600
 - August 29th \$480 estimated
 - September 1st \$360 estimated
 - End of year total: Estimated \$5421 pending the last two settlements
 - We would do this again! We get to pick our dates when the Dragons schedule comes out.
 - Jacob brought up seeing if our band could play the National Anthem and we could get some of our parents there to work.
- **Old Uniform + Garment Bag Sale**
 - Looking to Barb and Jacob to help us figure out how to sell the band uniforms.
 - Will look into Facebook groups to sell them online
 - We can sell the old garment bags.
 - Sheldon is wanting to take a number of them for the Winter guard.
 - Amy Rodenroth will coordinate with directors as needed.
- **Contracts MB + Winter Process**
 - Boosters pay supplemental income to the techs
 - We revamped the contracts so they are 1099 contractors
 - We created a process guide for the directors to give timelines and processes for the directors to be able to get them executed properly.

New Business

- **Officer's Report**
 - Officers met prior to this meeting
 - We are going to begin using Final Forms now that Charms has retired.
 - Officers and communications trustees will get added as coaches to be able to send communications out.
 - Amy requested rosters from Jacob and Barb to obtain symphony band and wind ensemble rosters to be able to create groups for communications.
 - We now have a Google for Nonprofit workspace site and will begin transitioning materials to that site for easier transitions.
- **Treasurer's Report**
 - Appendix B
- **Board of Trustees' Report**
 - No report
- **Director's Report**
 - Appendix C

- Obetz Performance time 12:15pm, awards around 4pm
- Spooktacular date has changed to October 15th.

- **Administrator's Report**

- No report.

- **Fundraising**

- Every month or every month and a half we hold a fundraising meeting out at a restaurant or something fun like that, look for those if you want to be part of the fundraising discussion!
- Amy Silance generally handles the winter flowers, Alicia is going to take it over this year so Amy can focus on the Fall Invitational
- Next fundraiser is Tag Day #2
 - Revamped flyer and sent it out on Facebook
- Fall Invitational is October 19th - Planning Meeting is on September 16th
- Avenue of Flags - picking up the flags this week, then putting back out on Veterans Day
- Alicia is trying to get rid of our Euchre stash - online raffle going on right now - draw on October 1st.
- Bengals Package - would like to raffle it off at our Invitational.
- Fairfield Commons mall would like us to gift wrap - Alicia will discuss it again in the next fundraising meeting.

- **Sponsorship**

- Alicia and Carrie are going to work to get some sort of sponsorship letter drive going and reach out to our current sponsors so that we can get sponsorship moving.
- Anyone else want to volunteer to call sponsors?
 - Nobody volunteered.

- **Tag Day Touch-Base**

Tag Day #1 Cash Donations \$4,167.12

Online Donations to date \$4,443.00

Tag Day Totals To Date \$8,610.12

1. Tag Day 2 to 25Sep from 6-8pm. Practice is 315-415pm.

2. We would still have the restaurant fundraiser at Skyline on 25Sep earning 15% of sales (must bring flier)

3. We will purchase ONLY coney dogs from Skyline to feed the students at 430pm. Skyline is charging us cost of \$1.05 per dog. Would include dogs, buns, chili, onions, cheese, and coney boats. I anticipate purchasing approx 160 dogs at a cost of \$168.

4. Purchase approx \$50-60 of chips/fruit (Alicia volunteered to purchase).

5. Jeryl has already purchased pop and cups during Tag Day 1.

So we would be under food budget. This also gives the kids something new other than pizza.

Notes: In 2022, we spent on average about \$304 per tag day. In 2023, the average was about \$273. I think Karen donated the pop in 2023, hence the lower expense recorded.

- **Truck Maintenance**

- Driver certification
 - Valerie's dad has volunteered.
 - Retired bus drivers could be an option.
 - Reach out to the bus garage to see if anyone wants to volunteer.

- **Volunteer Background Checks**

- Andy had a list of all the background checks in the past - asking Jacob if he has access to it?
 - Jacob only knows because he has emailed someone in the school to check someone off.
 - Discussed having everyone send it to the President email to create a shared folder that can be seen by Jacob and other booster members.

- **Lowe's Pro Account**

- Brett uses his own Lowe's card to save 5% every time, but if we created a pro account then we could create an account and have authorized users
 - All in favor of getting a Lowe's card
 - Unanimously approved.

- **Open Forum:**

- Football Connection - Jacob is going to ask the kids if they want to go over to the tailgate and perform.
- Discussion around whether going to Grand Nats every year or doing a Super Regional instead or alternating. This year we will be taking yellow buses and there will be no overnight.
- Rachele - Joy from Dayton Dragon's has a company and wants to know if she can have a craft table at the invitational. Yes, she can have a table.
- The Invitational planning meeting is on September 16th at 6pm.
- Jeryle spoke to PNC about getting a money market investment account with our savings account with \$60k
 - 1st: Rachele Alban
 - 2nd: Carol Bird
 - Unanimously approved.

- **Adjourn:**

- 1st: Jennifer Powell
- 2nd: Patty Ball
- All in favor: Unanimously approved.

Attendance - Appendix A

Carol Schindler

Carrie Remhof

Amy Rodenroth

Jeryle Ball

Patty Ball

Valerie Hiester

Amy Silance

Jacob Page

Jennifer Powell

Michaela Kronenberger

Lathen Lemons

Eli Rodenroth

Chris Harr

Rob Harr

Barb Siler

Carol Bird

Kim Smith

Alicia Miller

Troy Miller

Larissa Scott

Melinda Ruff

Rachele Alban

Rebecca Bledsoe

Absent:

Kristi Magee

Lindsey Nichols

Treasurer's Report - Appendix B



Treasurer Report: Through August 31, 2024

BOOSTER FUNDS OVERVIEW:

- The boosters provide supplemental monetary support for the music programs. This is above and beyond what is covered by program fees.
- Primary support is for Marching Band, Indoor Percussion Ensemble (IPE), and Winter Guard.

Actual 2024:

Fiscal YTD Revenue: \$ 74,103.98
 Fiscal YTD Expenses: 69,074.08
 Fiscal YTD Surplus/(Deficit): \$ 5,029.90

Projected 2024:

Fiscal Projected Revenue: \$145,327.20
 Fiscal Projected Expenses: 146,270.38
 Fiscal Projected Surplus/(Deficit): \$ (943.18)

BALANCES

Assets:		Liabilities:	
Checking	\$61,328.23	Uniform Replacement	\$2,893.39
Savings	65,157.43	Other Passthrough – NYC, etc.	(1,254.42)
		Funds Held for Others – Scholarship	3,079.52
		Credit Card Balance	1,506.05
Total Assets	\$126,485.66	Total Liabilities	\$6,224.54

Monies Received from Donations/Fundraisers (August 1 to 31)*

#	Source	Amount
1	Tag Day	\$4,167.12
2	Avenue of Flags	840.00
3	Dayton Dragons	702.42
4	Dine Outs	500.00
5	Miscellaneous Income	131.04
	TOTAL	\$6,340.58

*Does not include accompanying expenses

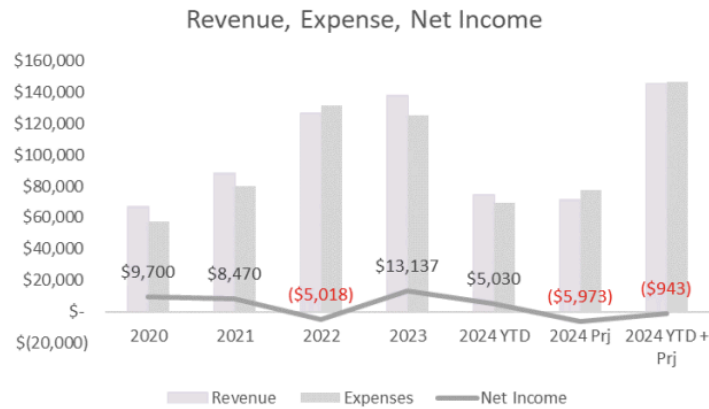
TREASURER ACTIVITIES/NOTES/TO-DO's

#	Status	Description
1	■	Marching Band Contracts received to date have been processed
2	■	Audit – schedule for Dec 2024?
3	■	2025 Budget – schedule for Nov/Dec 2024?



Treasurer Report: Through August 31, 2024

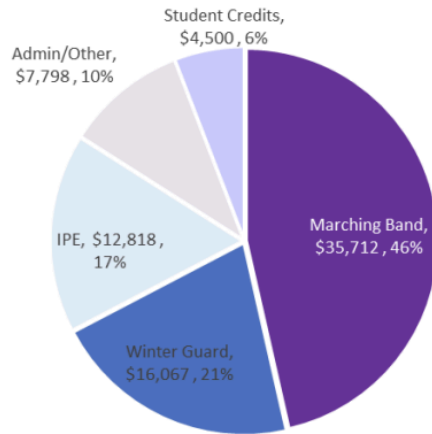
ADDITIONAL INFORMATION



Where Does the Money Go?*

Projected for 2024

*Excludes fundraising and invitational expenses. Program expenses are netted with income received from school for reimbursement.





Treasurer Report: Through August 31, 2024

Income and Expense Summary:

Items Not Netted:	2020	2021	2022	2023	2024 YTD	2024 Prj	2024 YTD + Prj	2024 Budget
Income:								
Donations	\$15,591	\$19,031	\$4,297	\$15,450	\$1,884	\$9,416	\$11,300	\$11,300
Misc Income Other	5,475	85	938	1,650	1,943	327	2,270	2,270
Expense:								
Student Credits	(3,526)	(3,349)	(2,328)	(1,754)	(437)	(4,063)	(4,500)	(4,500)
General & Admin	(1,725)	(2,949)	(4,300)	(4,159)	(3,202)	(1,568)	(4,770)	(4,850)
Social/Hospitality	(414)	(298)	(742)	(167)	(118)	(300)	(418)	(418)
Music Programs	(727)	0	0	0	(210)	0	(210)	(210)
Food Committee	0	(1,005)	(1,121)	(842)	(1,284)	(916)	(2,200)	(2,200)
Misc. Fundraising Expenses	(300)	0	(175)	0	0	(200)	(200)	(200)
Items with Income and Expense Netted:								
Marching Band	(\$12,978)	(\$18,085)	(\$28,022)	(\$26,767)	(\$7,395)	(\$28,318)	(\$35,712)	(\$35,712)
Winter Guard	(8,399)	(19,108)	(16,706)	(15,672)	(11,765)	(4,301)	(16,067)	(16,067)
IFE	(11,415)	(10,294)	(14,286)	(14,478)	(9,410)	(3,408)	(12,818)	(12,818)
DCI Invitational	\$0	\$0	\$0	\$1,231	\$74	\$0	\$74	\$1,330
Fall Invitational	0	2,022	10,977	9,684	(638)	10,715	10,077	10,077
Winter Invitational	8,123	3,068	4,351	3,730	13,800	0	13,800	13,800
Golf Outing	0	0	11,937	6,570	0	0	0	0
Dayton Dragons	0	0	0	6,748	3,474	1,776	5,250	5,250
Euchre Party	(253)	441	0	0	1,436	0	1,436	1,436
Social Fundraiser	0	0	0	2,221	0	0	0	0
Scrip	6,783	9,587	2,147	(1,570)	1,018	1,556	2,574	2,574
Tag Day	2,483	9,487	7,662	12,526	3,894	6,127	10,021	10,021
Dine Outs	3,053	3,625	4,331	4,210	1,819	2,395	4,213	4,213
Spring Flowers	(3,822)	7,552	5,632	5,362	5,445	0	5,445	5,445
Poinsettias	3,148	3,738	3,237	1,789	(155)	3,332	3,177	3,177
Raffle	0	1,050	2,631	822	600	1,068	1,668	1,668
Mattress Fundraiser	0	0	0	3,265	3,040	0	3,040	3,040
Avenue of Flags	0	0	768	2,060	840	390	1,230	1,230
Corn Fritters	0	0	801	614	377	0	377	377
Net income	\$9,700	\$8,470	(\$5,018)	\$13,137	\$5,030	(\$5,973)	(\$943)	\$233



Treasurer Report: Through August 31, 2024

Program Fees and Booster Support:

Program fees are paid by families to the school accounts. The program fees do not cover the full cost of the programs for Open Guard, IPE, and Marching Band.



Uniforms:

First Phase - funded and ordered				
Component	Quantity	Unit Price	Amount	
Cesario Jacket	74	\$ 180	\$ 13,320	
Cesario Dress Shirt	74	\$ 75	\$ 5,550	
Cesario Lycra Shirt	74	\$ 45	\$ 3,330	
Cesario Gauntlet	74	\$ 45	\$ 3,330	
Total			\$ 25,530	

Still Outstanding				
Component	Quantity	Unit Price	Amount	
Cesario Bib Pants	74	\$ 72	\$ 5,328	
Cesario Hip Cape - ordered, not invoiced	74	\$ 48	\$ 3,552	
Cesario Hat Wrap	74	\$ 57	\$ 4,218	
Apollo	74	\$ 38	\$ 2,812	
Plume	74	\$ 21	\$ 1,554	
Total			\$ 17,464	

Money on hand for Uniforms		
Received to date	\$	27,043
Spent or earmarked for first phase order		24,150
Money Available	\$	2,893

Director's Report - Appendix C

Director Report: Sept 9, 2024

Huge thanks to chaperones, pit parents, and uniform crew for all their hard work in kicking off the season! We appreciate you!

Recently completed Events:

Sept 6 Kings

Upcoming Events:

8th Grade Night- Sept 20 - need EXTRA chaperones, please! Also - pizza purchase advice

Obetz-Sept 21

Homecoming/Alumni Night- Oct 4

Bellbrook Invitational- Oct 19

Spooktacular date change - TUESDAY, OCTOBER 15! Brett, could we get the truck help, please?

Recent accomplishments:

Overall 2nd Place at Kings

Feedback:

Questions: